WORKFORGE

THE ESSENTIAL CHECKLIST FOR FOOD TRACEABILITY READINESS

This list will guide your operations to be better prepared and able to meet the FDA's Food Traceability Requirements (FTR) for 2026.

Decide what role will oversee your operation's Food Traceability Requirements.

Build your operation's Food Traceability Plan.

Identify all Food Traceability List products in your facility.

Identify all Critical Tracking Events that apply to each Food Traceability List product in your operation.

Identify what Key Data Elements are required for each of your operation's Critical Tracking Events.

Identify what role will be responsible for capturing each Key Data Element.

Establish the methods to be used to capture each Key Data Element.

Identify how each Key Data Element will be incorporated into your mandatory searchable spreadsheet.

Build any internal tools or documents needed for effective data capture.

Utilize Food Traceability Requirements Awareness Training to train all employees in Food Traceability Requirements fundamentals.

Utilize Food Traceability Requirements User Training to train any employees required to execute Food Traceability Requirements tasks.

Utilize Food Traceability Requirements Administration Training to train any employees required to oversee your Food Traceability Requirements program.

Test your Food Traceability Requirements program with a 'dry run'.

Revise Food Traceability Requirements program documentation and training to apply lessons from testing.

Set 'Go Live' date for Food Traceability Requirements program in advance of January 20, 2026.

HOW WORKFORGE CAN HELP YOUR FOOD TRACEABILITY PROGRAM

WorkForge can be a powerful tool to help food manufacturers meet the upcoming 2026 traceability requirements by providing a comprehensive training and compliance management platform. Here's how companies can leverage WorkForge to manage their processes effectively:

1. Training and Certification on Traceability Protocols: WorkForge's robust library of courses, including those on compliance and regulatory requirements, can help companies train employees on the latest traceability regulations. Customized training modules can be developed to address specific processes relevant to each facility, ensuring that every employee understands how to maintain proper traceability at every step of production.

2. Real-Time Documentation and Training Compliance Tracking: WorkForge's platform offers customizable record tracking that helps document every training session completed as well as on-the-job skills tracking. This ensures that companies maintain accurate training records, which can easily be provided to auditors.

3. Standardization and Knowledge Retention: WorkForge's custom content can help food manufacturers document their internal processes for product tracking, such as labeling, batch processing, and shipment traceability. This preserves institutional knowledge, ensuring that critical processes are standardized and consistently followed, even when there are personnel changes.

4. Employee Accountability and Role-Based Learning: With WorkForge's role-specific training pathways, companies can ensure that employees at every level—from production workers to supervisors—are well-versed in traceability requirements. Additionally, the platform tracks learning progress and completion, making it easy for managers to identify gaps in training and address them proactively before non-compliance becomes an issue.

5. Continuous Updates and Adaptability: As traceability regulations evolve, WorkForge allows companies to quickly adapt their training content to stay aligned with new standards. This ensures that teams are continuously updated on the latest regulatory changes without a long lag time.

▶ Ready to Get Started?

Jump on the fast track to excellence in food manufacturing. WorkForge offers scalable, customizable learning and development solutions designed for the evolving needs of the food manufacturing market.

Schedule a demo through our website and learn how WorkForge can help.